

INCORPORATED VILLAGE OF LINDENHURST
Business Improvement District Corporation
P.O. Box 730 – Lindenhurst, NY 11757

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BUSINESS IMPROVEMENT DISTRICT (B.I.D.) PROJECT REVIEW GUIDELINES

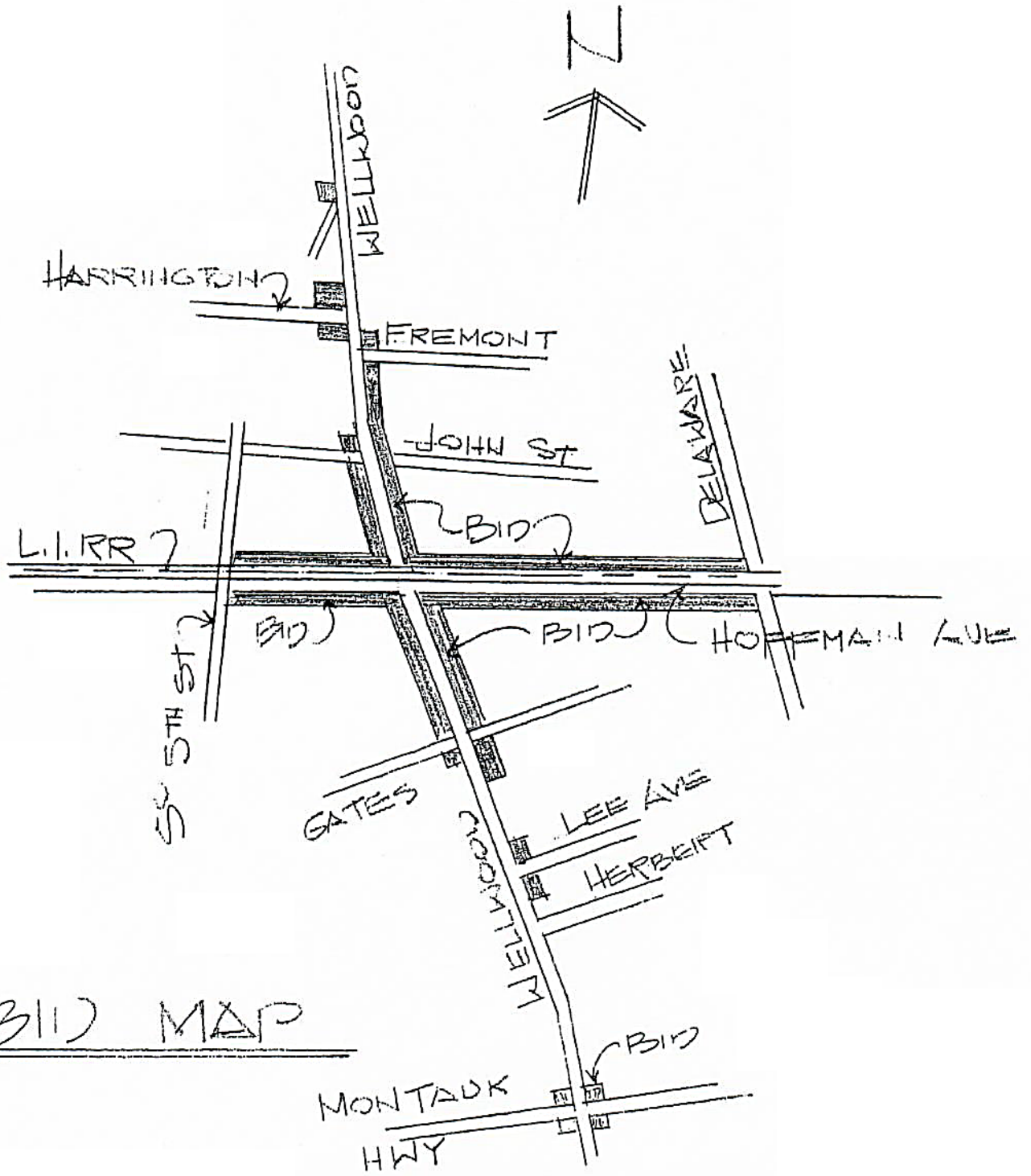
The mission of the B.I.D. is to assist businesses and property owners in the business improvement district with projects that improve and/or upgrade their business properties. The B.I.D. provides “matching fund” monetary assistance for projects that meet certain criteria as established by the B.I.D. All applicants for B.I.D. funding must comply with the following guidelines:

1. All requests for B.I.D. funding shall be presented to the B.I.D. **PRIOR TO** any Village approvals and **PRIOR TO** any work being started on the subject project.
2. The B.I.D. shall review all projects **PRIOR TO** construction and make its recommendations.
3. While awaiting a decision by the B.I.D., the applicant can proceed with the permit process as may be required by the Village of Lindenhurst. This includes possible Zoning Board of Appeals and/or Planning Board approval.
4. Any project or construction work done or in progress that is in violation of any Village of Lindenhurst Code, Rule or Regulation shall not be eligible for B.I.D. funding.
5. Any property that has any outstanding summonses, or other violations or owes back taxes to the Village of Lindenhurst shall not be eligible for B.I.D. funding.
6. All projects requesting B.I.D. funding shall submit:
 - a. Completed B.I.D. application
 - b. Color rendering of the proposed project
 - c. Site/Architectural/Blueprints plans as may be needed to accurately and fully describe the project
 - d. A minimum of two estimates for the proposed project (for example, a new sign requires two estimates)
7. Use of Lindenhurst based businesses are strongly encouraged. Use of Lindenhurst businesses may entitle the applicant to a 5% “bonus” for an approved project.

All decisions, including funding for any project, are the sole discretion of the Business Improvement District Board of Directors.

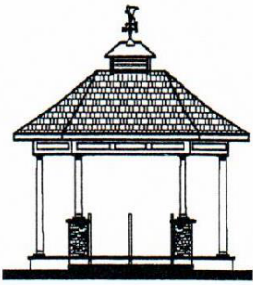
For further information, contact Jason Kontakis, B.I.D. President at (631) 375-1180.

BUSINESS IMPROVEMENT DISTRICT BOUNDARIES



**BUSINESS IMPROVEMENT DISTRICT (B.I.D.)
CRITERIA FOR NEW SIGN**

1. Village Property taxes must be current.
2. Village fees must be current.
3. Establishment must currently be in compliance with all Village Codes.
4. Proposed work must be approved by B.I.D. Board (color, style, size, etc.).
5. Proposed work must be approved by Lindenhurst Village Planning Board and Zoning Board of Appeals, if required.
6. Proposed work must be in compliance with Lindenhurst Village Code.
7. Contractors employed must show proof of being licensed and insured.
8. Local contractors and/or vendors strongly recommended.
9. Work must be completed in a timely manner.
10. B.I.D. funds will be paid directly to property owner/tenant upon satisfactory completion of work as determined by the B.I.D. Board. No funds will be released until above requirements are met.
11. Property owner/tenant is required to obtain and submit three (3) estimates for all intended work. If estimates are considered reasonable by B.I.D. Board, property owner/tenant may select contractor of his preference. B.I.D. Board reserves the right to limit funds to less than 50% of project's total if property owner/tenant chooses to utilize contractor whose estimate greatly exceeds the average.
12. Applications are not renewable. Those not awarded funds may reapply during the B.I.D.'s next fiscal year.
13. Matching funds may be up to and are never to exceed 50% of project's total cost.



**INCORPORATED VILLAGE OF LINDENHURST
Business Improvement District Corporation**

P.O. Box 730 Lindenhurst, NY 11757
(631) 375-1180

APPLICATION FOR FUNDING

1. Type of Project: _____

2. Applicant: _____

3. Address: _____

4. Phone: _____ Fax: _____

5. Email: _____

6. Name of Tenant: _____

7. Type of Business: _____

8. Physical Address of Property: _____

9. Tenant Phone: _____ Tenant Fax: _____

10. Tenant Email: _____

11. Please Indicate Best Way to Contact Applicant: _____

12. Description of Proposed Work (Please include a description of exact fixture(s) or material(s) to be removed and a description with location(s) of proposed new fixture(s) or material(s). Photos/design plans are requested with this application.) If more space is needed, please attach a separate page.

13. Attach three (3) current estimates for proposed work.

14. Please indicate how receipt of these funds will affect the scope and expediency of your project:

15. How will receipt of these funds benefit this business:

Signed: _____ Date: _____

(Signature of Applicant)